

BEFORE THE EVACUATION (Check the box when done)

	<p>Be familiar with alternate routes and other means of transportation out of your area.</p>
	<p>Develop a family/household communication and reunification plan so that you can maintain contact and take the best actions for each of you and re-unite if you are separated.</p>
	<p>Identify several places you could go in an emergency such as a friend's home in another town or a motel. Choose destinations in different directions so that you have options during an emergency.</p>
	<p>If needed, identify a place to stay that will accept pets. Most public shelters allow only service animals.</p>
	<p>If you do not have a car, plan how you will leave if needed. Make arrangements with family, friends or your local government.</p>
	<p>Learn the types of disasters that are likely in your community and the local emergency, evacuation, and shelter plans for each specific disaster.</p>
	<p>Make sure you have a portable emergency kit in the car.</p>
	<p>Plan how you will leave and where you will go if you are advised to evacuate. Always follow the instructions of local officials and remember that your evacuation route may be on foot depending on the type of disaster.</p>
	<p>Assemble supplies that are ready for evacuation, both a "go-bag" you can carry when you evacuate on foot or public transportation and supplies for traveling by longer distances if you have a personal vehicle.</p>
	<p>Keep a full tank of gas in it if an evacuation seems likely. Keep a half tank of gas in it at all times in case of an unexpected need to evacuate. Gas stations may be closed during emergencies and unable to pump gas during power outages. Plan to take one car per family to reduce congestion and delay.</p>

DURING THE EVACUATION (Check the box when done)

	A list of open shelters can be found on _____
	Call or email the out-of-state contact in your family communications plan. Tell them where you are going.
	Secure your home by closing and locking doors and windows.
	Unplug electrical equipment such as radios, televisions and small appliances. Leave freezers and refrigerators plugged in unless there is a risk of flooding. If there is damage to your home and you are instructed to do so, shut off water, gas and electricity before leaving.
	Be alert for road hazards such as washed-out roads or bridges and downed power lines. Do not drive into flooded areas.
	Check with neighbors who may need a ride.
	Leave a note telling others when you left and where you are going.
	Leave early enough to avoid being trapped by severe weather.
	Listen to a battery-powered radio and follow local evacuation instructions. Follow recommended evacuation routes. Do not take shortcuts; they may be blocked.
	Take your emergency supply kit.
	Take your pets with you , but understand that only service animals may be permitted in public shelters. Plan how you will care for your pets in an emergency now.
	Wear sturdy shoes and clothing that provides some protection such as long pants, long-sleeved shirts and a hat.

AFTER THE EVACUATION (Check the box when done)

	<p>Avoid downed power or utility lines; they may be live with deadly voltage. Stay away and report them immediately to your power or utility company. Only use generators away from your home and NEVER run a generator inside a home or garage, or connect it to your home's electrical system.</p>
	<p>Charge devices and consider getting back-up batteries in case power-outages continue.</p>
	<p>Let friends and family know before you leave and when you arrive.</p>
	<p>Bring supplies such as water and non-perishable food for the car ride.</p>
	<p>Fill up your gas tank and consider downloading a fuel app to check for outages along your route.</p>
	<p>Keep receipts. Out of pocket expenses during a mandatory evacuation are reimbursable under most standard homeowner policies.</p>
	<p>Residents returning to disaster-affected areas after significant events should expect and prepare for disruptions to daily activities, and remember that returning home before storm debris is cleared is dangerous.</p>
	<p>Be prepared to give your insurance agent or insurance representative a description of your damage. Your agent will report the loss immediately to your insurance company or a qualified adjuster who will contact you as soon as possible to inspect the damage. Again, be sure to give your agent a number where you can be reached.</p>
	<p>Company claims adjusters, many equipped with laptop computers and portable phones, will start writing checks over the next few days to pay the cost of temporary living expenses for people left homeless by the fires and to begin the rebuilding of damaged homes. Some companies will be opening special claims centers to assist their policyholders. Contact your agent or company if you need additional living expenses while you are out of your home.</p>

	<p>Prepare a detailed inventory of all damaged or destroyed personal property. Be sure to make two copies-one for yourself and one for the adjuster. Your list should be as complete as possible, including a description of the items, dates of purchase or approximate age, cost at time of purchase and estimated replacement cost.</p>
	<p>Residents evacuated from their homes should contact their insurance agents or companies immediately and let them know where they can be reached. As adjusters are allowed into the burned-out areas they will want to go in with their policyholders to assess the damage. Many companies will set up 24-hour emergency hotlines.</p>
	<p>Serious losses will be given priority. If your home has been destroyed or seriously damaged, your insurance agent will do everything possible to assure that you are given priority.</p>
	<p>Take photos of the damaged areas. These will help with your claims process and will assist the adjuster in the investigation.</p>
	<p>Make whatever temporary repairs you can. Cover broken windows, damaged roofs and walls to prevent further destruction. Save receipts for supplies and materials you purchase. Your company will reimburse you for reasonable expenses in making temporary repairs.</p>
	<p>Secure a detailed estimate for permanent repairs to your home from a reliable contractor and give it to the adjuster. The estimate should contain the proposed repairs, repair costs and replacement prices.</p>